

POSITION ANNOUNCEMENT

Managed Care Program Manager 2

This position is Executive service

The Division of Health Care Finance & Administration/TennCare invites applicants for a full-time position for a Managed Care Program Manager 2 in the Division's Business Sectors Unit. The Division administers the State's Medicaid program which provides medical and behavioral health services to more than 1.3 million recipients. The Business Sectors Unit is responsible for payment review and processing, problem resolution, and support and implementation of process review and improvement. This position will provide a successful applicant the opportunity to help shape the delivery of public sector health care in a dynamic, fast-paced professional environment.

The successful candidate will lead a small team in performing activities necessary to the inspection and delivery of the unit's financial processes. Job duties may include auditing various payments and processes to ensure that expenditures are made properly, performing invoice reconciliations, designing and reviewing summary reports for various payments, contributing to process improvement activities, conducting performance reviews of assigned staff, and engaging in other activities to support the Business Sectors Unit.

The successful candidate will bring experience with public sector health care management and an ability to work independently on assigned tasks from start to finish. The successful candidate will interact effectively and professionally with a wide range of individuals. A bachelor's degree or equivalent experience is required. Candidates should have a background in accounting or finance. Candidates should be proficient with Microsoft Word and Excel software. Salary is commensurate with qualifications and experience.

Prospective candidates should submit their resume and a brief personal statement by no later than October 7, 2016 to Zane Seals at zane.seals@tn.gov